



Withdrawal Form - Spring 2017

- After Friday, February 3, students registered for IU credit in a class can withdraw from the class if they don't want to earn IU credit.
- Students submitting a fully-signed withdrawal form by the deadline will receive a W on their IU transcript and must pay the ACP tuition charges.
- There are two types of Withdrawal:
 1. Automatic Withdrawal - Students can withdraw for any reason. No college credit is earned, tuition is charged, & a "W" is entered on the permanent IU college transcript.
 2. Late Withdrawal – Students must be passing and must petition IU for approval. No college credit is earned, tuition is charged, & a "W" is entered on the permanent IU college transcript.
- Forms received after the submission deadlines will not be processed.

Spring 2017 Withdrawal Deadlines

All Withdrawal Requests: You will not receive college credit but you are still responsible for any tuition owed. There is no refund. **A grade of W** will be posted to your IU transcript.

- Automatic Withdrawal – Friday, March 10, 2017 – all spring one semester ACP classes
- Late Withdrawal – one week before course final /April 28, 2017 (whichever is first) – all spring one semester ACP classes and year-long ACP classes

Student Name _____
Last Name *First Name*

Date of Birth _____ IU Student ID# _____

High School _____

To Be Completed by ACP Instructor(s)

Course	Class #	Instructor Signature	Date

REQUIRED Signatures:

Student Signature _____ Date _____

Parent Signature _____ Date _____
(required if student is under 18 years of age)

Guidance Counselor Signature _____ Date _____